



## Love our Suburbs Grant Guidelines

These guidelines will to ensure that all Love our Suburbs financial grants fall within the **purpose and intent** of *Love our Suburbs*.

- Love our Suburbs grants are for the purpose of serving and blessing our local community as we actively seek to be the 'hands and feet' of Jesus in tangible and practical ways.
- Our local community includes Individuals/families/businesses/events/organisations that exist primarily within the 22 surrounding C3HH only. Exceptions outside of these suburbs will be considered. [Click here](#) for a list of the 22 suburbs.
- All grant applications must come from a Suburb Leader who has considered these guidelines before submitting the application.
- Grant applications can be for any amount up to \$5,000, with consideration towards the value/extent of the purpose of giving.
- Any unspent funds need to be returned to church within one week of confirmation of unspent funds.
- Application review will be approximately 2 weeks from receipt, 3 weeks for larger amounts.
- We would love to get photos/video interviews/testimonials by our media team for each grant received and would appreciate the suburb leader working towards/arranging this where possible.
- We will ask grant recipients (through the suburb leader) to sign a receipt of funds and approve any media, as well as an agreement not to disclose amounts publicly (verbally/social media).
- Application considerations: within local suburbs (22); within the purpose and intent of LOS; amount reasonable (each grant reviewed individually); supported by a suburb leader; LOS Budget/grant funding available; grants already received by suburb.
- Suburb leaders will sign a commitment agreeing to spend approved grant funding as outlined in the application and return any unspent funds.

## LOS Grant Application 2021

PART 1

Suburb Details	Notes
Suburb Group:	
Suburb Leader:	
No. of Applications submitted in 2021	
Amount Requested:   \$	
Notes:	

Grant Details	Notes
Recipient Details:	
Amount Requested:   \$	
Purpose of Grant:	

Processing Details	Notes
Date Received:	
Follow up questions:	
Review Dates:	
Review Team:	
Considerations:	<ul style="list-style-type: none"> <li>Within local suburbs (22)</li> <li>Supported by a Suburb Leader</li> <li>Within the purpose and intent of LOS</li> <li>Amount (each grant reviewed individually)</li> <li>LOS budget (Beyond Budget)</li> <li>No. of grants already received by suburb.</li> </ul>

Approval Details	Notes
Approved Date:	
Staff Member/Team:	
Amount Approved:	
Date funds released:	
Receipt:	

PART 2 (To be completed and returned within 1 week of funds given to recipient)

Grant Completion		Notes
Final Amount spent:	\$	
Amount returned	\$	
Receipt Issued:		
Outcome of Grant:		
Photos/Interview/ Video/Testimonial?		
Notes:		

Administration/Office Use

Suburb Leader Signature.....